



Distributed Teacher and Leader Education

STONY BROOK UNIVERSITY STUDENT TEACHING APPLICATION PROCEDURES

All materials must be typed.

Deadlines: Placement request forms must be submitted by:

October 15 for **Spring** placement
March 15 for **Fall** placement

Completed applications must be returned to the program director/director of student teaching by the above deadline. If these deadlines fall on a weekend, the materials are due the following Monday.

Students will be placed in our partner schools. It is our policy not to place students in schools where they attended high school or in districts where immediate family members are employed or attending school. Students are responsible for providing their own transportation. For further information on student teaching requirements, please consult the PEP [Guide to Teacher Education](#).

The application packet consists of:

- Student Teaching Placement Request Form.
- New York City Student Teaching Request Form (if applicable). Applications for New York City student teaching should be returned to the program director.
- Resume highlighting relevant experience and showing list of relevant coursework and grades. The Career Center (located on the ground floor of the main library) will provide assistance in writing a resume.
- Autobiographical statement/statement of teaching philosophy: Please submit a brief (2-3 page, double-spaced) statement which gives a sense of who you are, your reasons for choosing teaching as a career, and your approach to teaching. Some of the topics that you may wish to include are:
 - 1) Background and any experiences you feel have shaped your personal development.
 - 2) Experiences with children.
 - 3) Why you want to become a teacher.
 - 4) Your particular strengths in teaching.
 - 5) Your teaching philosophy and your long-term goals for yourself and your students.
 - 6) What were the most significant things which you learned in field experience.
 - 7) What you hope to achieve during your field experience or student teaching.

You will be notified when your placement has been confirmed.

Student Signature

Student teaching is a full-time commitment, and teacher candidates are expected to be in the building for the **entire** school day. Therefore, teacher candidates are strongly discouraged from working during this semester. Teacher candidates should try to arrange their finances so that outside employment is not necessary during this semester. If it is absolutely necessary to work, it is important to keep priorities straight and not to jeopardize professional success to meet short-term financial needs.

Student: _____ Date: _____

Completion of Major Requirements – To be signed by the major advisor.

Please check one:

The above-named student will have completed all course requirements for the major by the end of the current semester (pending satisfactory performances in the courses for which the applicant is currently enrolled).

At the end of the current semester, the above-named student will not yet have completed all course requirements for the major. The student will still need to complete the following courses:

Signature of Major Advisor

STUDENT TEACHING APPLICATION

Directions: Student teaching applications must be submitted by the proper deadline. All materials must be typed.

Name: _____
Last First MI
Stony Brook ID#: _____

Please check one: Undergraduate Graduate

Students in **Foreign Language** or **Science Education** – Please identify the specific language or science in which you are seeking certification: _____

Home Address

College Address

Phone: _____

Email: _____

District where you attended high school (if LI/NYC region): _____

District(s) where you or your family members are employed or attending school: _____

District where you currently reside: _____

District(s) where you did your field experience: _____

Geographical Preference

Student teachers will be placed in school districts and with cooperating teachers where we can be confident that students will receive proper mentoring and supervision. We will, however, make an effort to keep commuting time to a minimum and satisfy geographical preferences. Please check the area where you would prefer to student teach:

Eastern Suffolk County

Nassau County

Western Suffolk County

New York City

Please explain any special requests: _____

To be accepted for student teaching, students must:

1. Meet minimum GPA requirements,
2. It is recommended that you have taken and passed the ALST, EAS and CST tests
3. Complete all courses (major and education) required for certification.



SUNY Stony Brook

New York City Student Teaching Request Form

Student teaching opportunities in New York City are available through SUTEC (SUNY Urban Teacher Education Center). Professional Education Program students requesting a student teaching placement in New York City must complete this form and return it to the teacher education program together with the other parts of the application. Subsidized housing is available for students interested in student teaching in New York City. The cost for such housing will be approximately the same as what you would pay for dormitory housing at Stony Brook.

1. First Name: _____ 2. Last Name: _____

3. Social Security: _____ / _____ / _____ (optional) 4. DOB: _____

5. College / University: SUNY Stony Brook 6. Expected Graduation Mo. ____ Year ____

7. Campus Address : _____
 City: _____ Zip Code _____

8. Campus Phone : ____ / ____ / ____ 9. E-mail: _____

10. Student Teaching Level: All student teachers must divide their time evenly between placements in grades 7-9 and 10-12.

11. Certification Area: _____

12. Student Teaching Term: Fall ____; Spring ____ Year ____

13. Permanent Address: _____
 City: _____ State: _____

Zip Code: _____ Phone: ____ / ____ / ____

14a. Are you applying for housing through SUTEC Yes _____ No _____

14b. Do you need housing subsidy? Yes _____ No _____
 (If yes, an application will be sent to you.)

15. If No, where do you plan to reside while student teaching in New York City? Provide your address:

 City State Zip Code

Phone: ____ / ____ / ____

16. Which of the following applies to your interest in student teaching in a New York City school?
Check below all that apply to you.

_____ My permanent home near New York City

_____ Want to know more about urban teaching

_____ Would like to obtain a permanent teaching position in a New York City school

_____ Want to teach where “the best” or “good teachers” are needed most

_____ More openings for beginning teachers in New York City school system

_____ Encouraged by faculty or administrator on campus

_____ Other reason(s): _____
(Please fill in)

17. Please indicate which borough you would prefer to teach in:

Brooklyn _____ Bronx _____ Manhattan _____ Queens _____ Staten Island _____

Reason(s): _____

18. The Director of Student Teaching on campus is _____
(Name)

_____/_____/_____
(Telephone)

19. SUTEC requires each applicant to submit his/her resume and a short personal essay of no more than 500 words on the title “Choosing Teaching As A Career.”

**Do you have any questions regarding student teaching in a New York City school?
Contact Natalie Lukas at the SUTEC office at 917-346-2932 or e-mail to nlukas@nyc.rr.com
Applications should be mailed to: SUTEC, ATTN: Regina Anderson, 111 Livingston St, Suite 400,
Brooklyn, NY 11201. Applications may be emailed to: Regina.Anderson@SUNY.edu or
Natalie.Lukas@SUNY.edu**