

Stony Brook University College of Arts & Sciences Department of Cultural Studies and Comparative Literature

1 August 2019

## **Policy on Responsible Conduct of Research and Scholarship**

### *RCRS, CITI, and IPT Requirements*

#### Faculty and staff involved in research and/or mentoring activities:

- One-time CITI training—RCR module in Humanities or Social Science
- 3 hours IPT training in annual workshop (see curriculum below)

#### Graduate Students engaged in research:

- One-time CITI Training—RCR interdisciplinary module
- 3 hours IPT training in initial year

### *In-Person Training Activities*

The Faculty Workshop will be held annually. It will be organized by the Department's RCR Coordinator and the curriculum will include:

Discussion of responsible conduct of research: values, standards and practices; responsible authorship and publication; the scholar's role in society; the treatment of data; conflict of interests; relevant ethical issues including plagiarism, peer review, and intellectual property (one hour).

Department faculty presentations on their current research and ethical issues associated with it (one hour).

Discussion of the role of faculty as student mentors, good supervisory and teaching practices, appropriate professional relationships, and resolution of mentoring dilemmas

Graduate student IPT will cover the same topics as the Faculty Workshop in 3 hours of instruction in an annual meeting.

Undergraduate students involved in faculty supervised research (or as RA research assistants) will also take a CITI Training module and participate in a faculty-initiated IPT training of 2 hours.

### *Responsibilities/Procedures*

The RCR coordinator, appointed by the Dean's office, will serve for a given academic year. That individual will organize the Faculty workshop. He/she is responsible for taking attendance and recording this information in the Department's RCR database.

The RCR coordinator will also organize a meeting with graduate students and will insure that graduate students receive the required RCR training.